

Christmas Gift Giving for the Teachers & Staff at ICS



Years ago it was determined that cash gifts were appreciated as much or more than gift certificates, and many parents & students now a days find this way of gift giving to be very easy. Anyone interested in choosing this option of gift giving please use the form provided on the backside of this letter to indicate who the gift is for, whom it is from and the dollar amount of your gift. You can allocate different amounts to different teachers/staff members and write only one check (see example #1 below).

Before the Christmas break, each teacher will receive a Christmas card with the cash gift inside and a list of the names of each student/family that contributed for that teacher/staff person. **There will be no dollar amount listed in the card, only your name will be noted** (see example #2 below). ICS volunteers will record, sort and deliver cash gifts to the teachers and staff. **This is entirely an optional program.** You do not have to participate and you should not feel obligated to do so. The individual dollar amounts are also voluntary.

Please return the completed form with cash or check (payable to ICS) **no later than Wednesday, December 13th (8:00am).** All forms should be returned in an envelope marked "Attention: ICS Office".

Example #1 - Mr. & Mrs. Major (for their daughter/son Katie & Kevin) sent in a check for \$32 to be distributed as follows:

<u>Grade</u>	<u>Teacher/Staff Person</u>	<u>Gift Amount</u>	<u>From</u>
PreK	Mrs. Sheffield	\$ 8.00	Katie Major
PreK Aide	Mrs. Hinrichs	\$ 6.00	Katie Major
5 th grade	Mr. Kocon	\$ 10.00	Kevin Major
Food Svs.	Mrs. Zelinka	\$ 8.00	Katie & Kevin Major

Example #2 - From: Tom Anderson
Susan Brown
Katie & Kevin Major

Please note that the inside of the teacher's or staff's card will read only the names of the people who have donated a monetary gift to them. No dollar amount will be listed as shown above.



Christmas Gift Donation Form



Grade/ Department	Teacher/Staff Person	Gift Amount	From
<u>TEACHERS</u>			
Pre-Kindergarten	Ms. Bridgeman		
Pre-Kindergarten	Mrs. Sheffield		
Kindergarten	Ms. Piché		
Grade 1	Mrs. Kurt		
Grade 2	Mrs. Kulikowski		
Grade 3	Mrs. Wallrich		
Grade 4	Ms. Harlander		
Grade 5 and Middle School Social Studies	Mr. Kocon		
Grades 6 and Middle School Science	Mrs. Pender		
Grade 7 & 8 and Middle School Lang.Arts	Ms. Becker		
Middle School Math and Music (Grades Kind. - 4)	Mrs. Wall		
Computers (Grades Kind. - 5)	Mrs. Blake		
Physical Education/Athletics	Mr. Couillard		
<u>STAFF</u>			
Pre-K Aide	Ms. Ashmore		
Pre-K Aide	Ms. Fagen		
Pre-K Aide	Mrs. Hinrichs		
Pre-K Aide	Ms. Wadd		
Food Service Coordinator	Ms. Zelinka		
Health Aide	Mrs. Bridgeman		
Admin.Assist./Hlth. Aide	Ms. Breza		

Give the Gift of Reading



Purchase Book Fair Gift Certificates by Wed., Dec. 13th to use as Christmas Stocking Stuffers!

*Available in increments of \$5, \$10, \$15 and \$20. Send cash or a check (payable to I.C.S) in an envelope, with the name of the purchaser (buyer) and the certificate recipient (student). The purchased certificate will be returned in the communication folder that week.

*Can be used at the Scholastic Book Fair January 26th through February 2nd during Catholic School's Week.

*Each card is tracked to ensure any child issued one uses it before the end of the Book Fair.

Give the gift of memories and instill a love of reading!



Immaculate Conception Parish
Retreat For Families

Led by Patrick Conley

Director of Faith Formation - Cathedral of Saint Paul

Saturday, December 16, 2017
8:30 am - 2:00 pm

Experience the peace and joy of spending time with your family and recapture the true reason for the Christmas season at this inspiring and fun day of activities!

Retreat includes: Presentations on the history and meaning of the O Antiphons (listed below) • Mass • Decade of the Rosary in English and Spanish • Family activity • Continental breakfast and lunch

**The retreat is open to all families and ages.
No charge to attend, free will offerings accepted.**



RSVP appreciated but not required. Please call 763-788-9062 with number attending.



Immaculate Conception Church and School
4030 Jackson Street NE | Columbia Heights, MN 55421 | ICCSonline.org  